



AGENDA

REGULAR MEETING BOARD OF UTILITIES COMMISSIONERS

La Junta, Colorado
February 11, 2025
4:00 p.m.
Council Chambers
Municipal Building
601 Colorado Avenue

CALL TO ORDER

ROLL CALL (City Clerk)
Board Members P/A

Supervisors

Others

Ayala
Berg
Bourget
Velasquez

MINUTES OF PREVIOUS MEETING (Chairman)
Regular Meeting January 14, 2025

RECOGNITION: Gary Cranson (December 2019 – January 2025)

CITIZEN PARTICIPATION FOR NON-AGENDA ITEMS ONLY **(5-minute time limit per person)**

REPORTS

- A. ARPA Board (Gary Cranson)
- B. Water & Wastewater Treatment (Tom Seaba)
- C. Electric Department (Bill Jackson/Chris Arguello)
- D. Sanitation (Martin Montoya)

NEW BUSINESS

- A. Approval for ARPA Scholarship in the amount of \$700.00 (Bill Jackson) (Action)
- B. LP Break Replacement – Budget Amendment (Bill Jackson) (Action)
- C. Interim City Manager Comments
- D. Governing Body Comments

ADJOURN

BOARD OF UTILITIES COMMISSIONERS – January 14, 2025

CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Gary Cranson on Tuesday, January 14, 2025, at 4:00 p.m. in the Council Chambers of the Municipal Building.

Roll was called and the following Board Members were present:

Present: Joe Ayala, Mayor
 Patrick Berg, Commissioner
 Mike Bourget, Commissioner
 Gary Cranson, Chairman
 Paul Velasquez, Council Member/Vice-Chair

Absent: none

Also present: Bill Jackson, Asst. City Manager
 Erin Harris, City Attorney
 Melanie Scofield, City Clerk
 Tom Seaba, Director of Water/WW
 Chris Arguello, Electric Superintendent
 Martin Montoya, Director of Engineering
 Aliza Libby, Director of Finance
 Paula Mahoney, Admin. Asst.
 Maureen Rikhof, Council Member
 Dee Hostetler, Clean Valley Recycling
 Bob Houston, La Junta
 Bette McFarren, RF Gazette



Subject to approval at the
February 11, 2025
Utilities Board Meeting



MINUTES OF PREVIOUS MEETING

Chairman Cranson asked if there were any corrections or additions to the minutes of the Regular Meeting of December 10, 2024. Hearing none, he declared the minutes approved as published.

CITIZEN PARTICIPATION

1. Bob Houston, owns property at 413/415 E. 12th Street: Keeps his rental property clean by using the 5th Street Transfer Station and it's been a great help. Back in October, we had the clean-up for the month and he took it upon himself to get more stuff cleaned up during that time. When he went to the Transfer Station, he explained that he was cleaning up his rental property and was told that makes him commercial. So, he wasn't allowed to use it, even though he's used it for years. Mr. Houston would like to know where he stands. (Discussion continued amongst the board members, City Attorney, Martin Montoya and Mr. Houston.) It was decided that a solution would be reached regarding policy.

REPORTS

A. ARPA Board (Gary Cranson): Gary Cranson submitted the following report:

1. **Summary of November 2024 Financial and Operating Statements:** In November, revenue from power sales was \$61,624 (3.1%) better than budget. Cost of goods sold was \$92,531 over budget. Net operating revenue for November was \$374,841.
2. **Year to Date Income Statement:** Revenue from power sales was better than budget by \$432,772 (1.7%). Total revenues were better than budget by \$900,223. Total cost of goods sold

was greater than budget by \$21,487 (0.1%). Total A & G expenses are under budget by \$252,707 (4.1%). YTD Net Revenue is \$4,216,432. Average of 121 days cash on hand. Debt service coverage year to date is 1.41 X.

3. **November Operating Report:** Member Energy sales were 3.9% better than budget in November and 3.9% more than they were in 2023. Member energy sales YTD are about 1.5% better than budget and about 4.2% better than sales in 2023. Member demands of 40 mW was about 3.3% higher than November 2023. All in cost to members YTD is \$0.10017 per kWh which is 2.1% lower than 2020 when ARPA last changed its rates. The avoided cost rate for December is \$52.91 per mWh.
4. **General Update:** ARPA rate reduction begins January 5, 2025. The ARPA wholesale rate is reduced by approximately 8.6% from a composite rate of \$0.1023/kWh to \$0.09348/kWh.
5. **Next Regular Meeting:** February 27, 2025 10:00 AM at Otero College in La Junta.

B. Water & Wastewater Treatment (Tom Seaba):

1. R.O. Plant
 - Routine maintenance: changed oil in chemical pumps, clearwell inspection, PM on modulating valves, facility safety checks.
 - Monitoring leak in transmission line from well field.
 - Tightened packing on well #7.
 - Began gathering data for annual CCR and backflow prevention reports for CDPHE.
 - Meter Reading, additional facilities maintenance.
2. Distribution
 - Repair leaks in meter pits.
 - Inventory and reduction of unused parts stored in warehouse.
 - Discussion on farms and begin planning for 2025.
 - Meter Reading and utility billing office generated work orders, equipment maintenance.
3. Wastewater
 - Treated 25.066 million gallons. Removed 18ft³ of screenings and 24ft³ of grit.
 - RO concentrate discharge to plant was 8.72 million gallons.
 - Jetted 7,597 feet of line for nine emergency calls and thirty manhole locate requests.
 - Routine maintenance: PM on RAS pumps 1 & 2.
 - Clarifier troughs scrubbed and UV channel jetted.
 - Began data collection for annual Industrial Pretreatment report for EPA. Report due in March.
 - Additional plant, collection system, and grounds maintenance.
4. Other Notables:
 - Continue Lead and Copper surveys. Unknown lines notice to be submitted to CDPHE before November 15th.
 - Sewer line and manhole repair/installation on 6th Street.
 - Jetter/Vac truck in Denver for refurbishment/repairs.
 - Water storage level on December 31st was 4158.95 af.
 - RO Plant tour to discuss design, functionality, and possible expansion and renovation concerning emerging contaminants and reducing concentrate outflow.
 - Planning sessions with CDMSmith Engineering in preparation for being awarded D&E grant. This grant will fund design and engineering costs of plan for water main replacement, lead line replacement, water meter replacement, and water storage tank rehabilitation/replacement.

- Arkansas River Basin Water Forum is in Pueblo in 2025. Local Leaders Dinner and Reception is on Tuesday, March 4, 2025 at 5:00 p.m., with the forum running March 5th and 6th at the Pueblo Convention Center.

5. Additional Information:

- The fund balance with water is looking good ending the year around \$360,000 in the positive. We will be able to make some decent payments against the loan that we have with Internal Services and are able to meet every obligation of the Water Department this year. We continue to look forward with those amounts to better leverage our position as we explore the possibilities of various grants and low interest loans that have some type of matching component to it.
- SRF funding will probably be the primary source of funding that we look for. We were finally given the go ahead to begin utilizing the engineering and development grant that was passed by final reading by city council last week. Through that, we can begin to explore how to begin replacing distribution lines and lead and copper. The last discussion with the state, which we will now be having more kickoff meetings coming up, is they currently look at any work up to \$10 million dollars that is conducted towards the remediation of lead and copper lines. In our system, the city side, is up to \$10 million dollars. That's 100% principal forgiveness. Any other work that is done, as long as it is funded through the BIL, is up to 51% principal forgiveness or \$3 million dollars whichever comes first. So, we're looking at a potential package putting in against all that of somewhere in the neighborhood of \$16 million where we would only walk away with the burden of \$3 million. There may be additional work that we put in on that but it would all depend on how that is accepted by the SRF people and how we view the necessity of that work prior to approval.
- We're also currently working with the emerging contaminants grant. We have a 3-month testing cycle to gather data for the engineers to look and see exactly which methodology for treatment will be best. You have to know how the different elements in the water work with or against each other to be able to remove whatever contaminants we would be looking at. Most of that comes down currently to the PFAS family of chemicals. We also would be looking to see how we can remove selenium and working to help reduce our loads of manganese and iron. Those are some of the big grants that we're currently operating under.
- On the Waste Water side, the gap that's between liabilities and revenues have shrunk significantly showing just about \$65,000 in the red. We still have one outstanding invoice from Bio Solids Handling. Which everyone know has been our main beast of burden when it comes to costs. We will have spent well over half a million dollars in 2024 to haul these bio solids which is why we're excited to be moving forward with that screw press in 2025. We hope to get that established no later than June and then we can begin operating that and terminate the contract with Denali.
- Regarding the conduit, the \$250 million dollars puts them somewhere around half a billion in current funding levels. That might put them somewhere through Ordway or down to about the Fowler areas since that the reach they're currently doing the majority of their engineering studies on and the majority of their focus on. That's why we have not yet had additional meetings scheduled or additional real talks with the conduit folks. As far as the \$1.3 billion dollars, that number will probably continue to be a little bit fluid as we've seen the way the costs are for anything in construction. I can only see that the cost in the end would probably go up. How often they will revisit that number to reevaluate what the total projected cost for the conduit will be I do not know. We just know that they had to do that this last year just to try to get caught up to see where they were at after super high inflation and the recommendation of the Bureau of Reclamation.
- Mr. Seaba continued to answer questions of the board members regarding the conduit.

C. Electric Department (Chris Arguello/Bill Jackson):

1. Line Crew
 - Daily reads, disconnects and maintenance.
 - The crew added a support guy wire on a leaning pole at the Cemetery.
 - HPS lights were retrofitted to LED lights at the call center.
 - Broken traffic lights were replaced at 3rd Street and Colorado Avenue.
 - Three poles were set at the 2500 block of Raton Avenue and #4 triplex wire was hung for a new home.
 - Crew members worked with contractors on the transformer at the new Otero County jail.
 - We worked on staking out a job for Lewis Bolt & Nut (Anchor Plant) for a future build.
 - The crew responded to forty-eight underground locate calls.
2. SOLAR Accounts
 - The total kWh returned to the system was 9,735 from 40 customers. A total of \$506.60 was rebated at the avoided cost. There are currently 38 residential and 2 commercial solar customers.
3. System Update
 - The PPA with Clay Creek on the Industrial Park Solar is with the ARPA Board.
 - Working on systems infrastructure, replacing line and cross arms.
4. Christmas Lighting Contest
 - 1st Place – 3 Sierra Drive
 - 2nd Place – 7 Cactus Drive
 - 3rd Place – Chaparral Circle
5. Christmas Lighting Contest Honorable Mention Awards
 - 310 San Juan Avenue
 - 1218 San Juan Avenue
 - 1815 Colorado Avenue
 - 2013 Carson Avenue
6. The money year-to-date, revenues have exceeded expenses by over half a million dollars.

D. Sanitation (Martin Montoya):

1. Had a metal grate built to put over the top of the open top at the Transfer Station for when people go to dump so that way they're not just stepping on plywood and have an actual platform. This was an accident waiting to happen.
2. Emailed a form for the Board to look over regarding costs for customers who were not within city limits and even commercial accounts to use the Transfer Station.
3. Regarding recycling, the state is going to start collecting fees from big manufactures. Dee Hostetler is working on what that means for the City of La Junta.
4. A cardboard recycling program for commercial accounts is a good idea. It is a 1-cubic yard container and we can charge a minimal fee. This takes the cardboard out of the waste stream by it not going out to the landfill. It will be recycled with Clean Valley Recycling.
5. Shared numbers from the customer information sheet focusing on the open top compactor and 20- yard boxes year-to-date totals. Will be looking into something smaller than the 20 and 40-yard boxes to make it more affordable to the public.
6. Revenue YTD is \$1.337 million and expenses were \$1.672 million. If you take the \$300,000 trash trucks out, we're pretty close to revenue and expenses for the year being about the same and actually under budget.

NEW BUSINESS

A. Announcement of Resignation of Chairman Creating an Officer Vacancy. Gary Cranson read his letter of resignation from the Utility Board effective at the close of the January 14, 2025 board meeting. He will remain on the ARPA board at this time.

B. Election of Officers for 2025

- 1. Chairman.** The Chairman opened the floor for nominations. Ayala nominated Patrick Berg for Chairman, seconded by Bourget. Hearing no further nominations, the Chairman closed the nominations and called for the vote. Patrick Berg was unanimously elected as Chairman.
- 2. Vice-Chairman.** The Chairman opened the floor for nominations. Ayala nominated Paul Velasquez for Vice-Chairman, seconded by Bourget. Hearing no further nominations, the Chairman closed the nominations and called for the vote. Paul Velasquez was unanimously elected as Vice-Chairman.

C. Clean Valley Recycling. Dee Hostetler talked about the Extended Producer Responsibility bill that will be coming into effect January 2026. Recycling will be free for everybody in the State of Colorado, including rural and urban areas, for residential customers. It should and can be as convenient as your trash service. It won't all happen on January 1st but it will begin the process. Commercial recycling will roll out in a couple of years.

This is paid for by the producers and they have created an organization called the Producer Responsibility Organization or PRO. The PRO is the organization that will collect the funds from producers and distribute those funds to the entities that actually do the work of recycling. The recycling rate here and throughout the state is about 15%. If it's made free and convenient for everybody, that number can double fairly quickly. The goal is to get up to 50% by 2030.

The City will benefit by having lower landfill fees. You're going to be sending less to the landfill, making less trips to the landfill. So, the more households we can get to participate, the better it is for the City. Nobody is mandated to participate. Clean Valley Recycling would like to see it as an opt-in so people have to sign up through them.

This next year, Clean Valley Recycling will be adding conveyor belts to sort faster. They hope to purchase a compacting trash truck to compact the material to avoid making so many trips to Swink and back. They're also hoping to switch from the bag recycling to toters. They want to service the Tri-County area and possibly partner with Sugar City Disposal for the rural areas.

Currently, Clean Valley Recycling has a contract with the City where the City charges \$9.00 a month and then pays CVR \$8.50 a month. Next year, January 1, 2026, there won't be any money exchanged. What kind of agreement would be best since there's not going to be any money exchanged? (City Attorney Harris suggested a Memorandum of Understanding would be sufficient.) CVR wants to maintain a good relationship with the City because they'll need our help in promoting this program. This coming fall, they want to start signing people up, getting the word out that this is now going to be free because we want to be able to add that service the new recyclers starting in January 1st and according to this bill, all the educational costs, promotions, etc. are part of the expense of recycling which can be reimbursed. The more households that participate, the more money the city saves.

Because of these big changes, CVR feels it would be beneficial to both parties to have a city representative attending their board meetings so that there would be more communication and we can make sure we're all on the same page.

(Dee Hostetler answered questions of the board.)

D. La Junta Solar Land Lease. Bill Jackson explained that there are two agreements that will require the mayor's signature. One of them is for the lease and easement agreement for the actual site and the other is a generator interconnection agreement with Clay Creek Energy. These agreements, actual drawing and procedures have all been reviewed by ARPA and our engineer. The lease agreement is unique to La Junta along with the amount that we get per acre per year for the site rent. The

title policy was to make sure there were no encumbrances on the property after they spend all the money to put that stuff there. They didn't want anybody to object to it. The duration of this lease goes along with the ARPA contract of 2043 because it all matches with the purchase power agreement that ARPA just approved.

(Mr. Jackson answered questions of the board.)

E. Interim City Manager Comments.

1. The Interim City Manager was not present.

F. Governing Body's Comments.

1. Mayor Ayala:

- Spoke to Aliza last month about the dormant fee. You forgive one time a year on the dormant fees?

Aliza Libby: If you have a property that has a dormant fee and you come and talk to the city and you rehabilitate that property and you put it on the grid, then, it is my understanding that its within my power to waive what is on the system for that particular year. We write off and send to the property tax once a year everything that's on the system and they put it on the property tax. I have waived dormant fees for three people who have rehabilitated their property and connected utilities and are now running a business out of it and one was a house they are now living in.

Mayor Ayala: That's maybe not the way I understood that. I didn't think you had that ability.

Chairman Cranson: So, basically, they get billed for however long the property isn't connected to the city. At the end of the year, whatever they haven't paid, you write it off. You attach a lien to their property by sending it to the county. If in January, they finish rebuilding and connect services, you're asking if its okay . . .

Aliza Libby: I'm not asking, I'm saying I have forgiven six or seven months of dormant fees for somebody who got their property fixed.

Chairman Cranson: So, you tell the county . . .

Aliza Libby: I never tell the county. I don't undo the county at all. I only do what's on the current books.

Chairman Cranson: So, who gets the money?

Aliza Libby: We get the money.

(Aliza Libby then gave an example to the board of the process. After some further discussion, the consensus was for Ms. Libby to discontinue this practice.)

2. Commissioner Bourget:

- MOTION TO GO INTO EXECUTIVE SESSION FOR A CONFERENCE WITH THE CITY ATTORNEY FOR THE PURPOSE OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS UNDER C.R.S §24-6-402(4)(b): Bourget

SECOND: Velasquez

DISCUSSION: There was no discussion

VOTE: The motion carried 5-0

The Board went into executive session at 6:09 p.m. and reconvened at 6:42 p.m.

There being no further business, the meeting adjourned at 6:42 p.m.

ATTEST:

CITY OF LA JUNTA

Melanie R. Scofield, City Clerk

Gary Cranson, Chairman

A. ARPA Board Report. Gary Cranson submitted the following report:

1) **Summary of December 2024 Financial and Operating Statements:**

In December, revenue from power sales was \$ 107,257 (4.8%) less than budget.

Cost of goods sold was \$ 39,654 over budget.

Net operating revenue for December was \$ 268,031

Year to Date Income Statement:

Revenue from power sales was better than budget by \$ 325,515 (1.2%)

Total revenues were better than budget \$ 796,643

Total cost of goods sold was greater than budget by \$ 61,140 (0.3%)

Total A & G expenses are under budget by \$128,729 (1.9%)

YTD Net Revenue is \$4,312,564

Average of 128 days cash on hand.

Debt service coverage year to date is 1.38X

2) **December Operating Report:**

Member Energy sales were 3.4% less than budget in December and 3.4% less than they were in 2023.

Member energy sales YTD are 1.2% better than budget and 3.5% better than sales in 2023.

Member demand of 39.6 mW was about 0.5% lower than December 2023.

All in cost to members YTD is \$0.10002 per kWh which is 2.1% lower than 2020 when ARPA last changed its rates.

The avoided cost rate for January is \$52.49 per MWh.

Rate Update: ARPA reduced its wholesale rate January 5, 2025. The ARPA wholesale rate was reduced by approximately 8.6% from a composite rate of \$ 0.1023/kWh to \$ 0.09348/kWh.

4) **Next Regular Meeting:** February 27, 2025 at 10:00 AM at Otero College in La Junta.

Utility Board Meeting

02/11/2025

Departmental Goings-On

R.O. Plant

- Routine maintenance: flushed air relief valves, changed oil/grease on finish water pumps and RO motors, calibrated lab equipment, cleaned chlorine storage tanks, checked media depth in manganese filters.
- Chemical audit.
- Changed all cartridge filters.
- Changed light fixtures in chlorine room to LED fixtures.
- Troubleshooting ideas to keep West tank pressure transducer from freezing.
- Yearly update to SOP's.
- Meter Reading, additional facilities maintenance.

Distribution

- Repaired main break in 10 block west 6th. Coordinating to replace that section of main in March/April when asphalt is available.
- Repaired 16" meter leak on raw water main leaving south well field.
- Repaired 4" hydraulic pump and completed fabricating reverse bucket
- Meter Reading and utility billing office generated work orders, equipment maintenance.

Wastewater

- Treated 25.009 million gallons. Removed 22ft³ of screenings and 26ft³ of grit.
- RO concentrate discharge to plant was 10.245 million gallons.
- Jetted 1200' of line for 7 emergency calls and 22 manhole locate requests.
- Replaced gas meter to RAS building due to leak.
- Grit building pipes and process froze due to HVAC still down as we wait for replacement part to arrive. Installed two new valves to better isolate water use.
- RAS pump lead change from #3 to #2, pump #3 cleaned and oil/grease changed.
- All screens and filters changed in headworks building

Other Notables:

- Screw press for WWTP on order. 4-6 months estimated for build and delivery. RFP for building being created and should be released before end of February.
- Hired two new employees for the RO plant.
- Completed purchase order for comprehensive water testing cycle under the emerging contaminants grant; three-month cycle.
- Collecting data to apply for USDA grant towards water tower replacement/refurbishment.
- Two employees attended RMWEA Fundamentals course in Denver.

**CITY OF LA JUNTA
TREATED WATER PUMPING REPORT**

2025 JANUARY	DAILY TOTALS	RUNNING TOTAL	RUNNING AVERAGE
1	574,903	574,903	2,700,918
2	1,228,406	1,803,309	901,655
3	725,475	2,528,784	842,928
4	563,548	3,092,332	773,083
5	1,075,442	4,167,774	833,555
6	551,320	4,719,094	786,516
7	1,244,372	5,963,466	851,924
8	816,249	6,779,715	847,464
9	916,745	7,696,460	855,162
10	831,083	8,527,543	852,754
11	852,071	9,379,614	852,692
12	951,742	10,331,356	860,946
13	727,002	11,058,358	850,643
14	1,227,651	12,286,009	877,572
15	824,082	13,110,091	874,006
16	909,353	14,019,444	876,215
17	969,438	14,988,882	881,699
18	679,422	15,668,304	870,461
19	1,259,100	16,927,404	890,916
20	786,090	17,713,494	885,675
21	1,910,908	19,624,402	934,495
22	1,378,786	21,003,188	954,690
23	747,900	21,751,088	945,699
24	976,868	22,727,956	946,998
25	796,524	23,524,480	940,979
26	1,093,244	24,617,724	946,836
27	918,424	25,536,148	945,783
28	1,020,296	26,556,444	948,444
29	997,667	27,554,111	950,142
30	851,497	28,405,608	946,854
31	1,328,300	29,733,908	959,158

WATER PUMPING REPORT - TOTAL MONTHLY AVERAGE AND ANNUAL DAILY AVERAGE

	2014	2015	2016	2017	2018	2019	ANNUAL MONTHLY AVERAGE from 1978-2013	
JANUARY	921,401	982,581	951,866	1,008,129	1,017,718	985,506	YEAR	
FEBRUARY	972,783	899,325	990,441	944,202	990,572	995,785	1978	3,417,038
MARCH	1,162,262	1,185,289	1,260,958	1,362,603	1,423,137	1,028,287	1979	2,359,628
APRIL	1,628,607	1,951,903	1,675,183	1,531,140	1,763,265	1,682,223	1980	2,340,723
MAY	2,554,895	1,407,158	2,126,396	1,664,063	2,715,473	2,239,430	1981	2,204,668
JUNE	3,116,761	2,443,088	2,684,200	2,792,473	3,373,343	2,626,847	1982	1,981,657
JULY	2,679,176	2,987,266	3,118,577	2,704,002	3,048,099	2,865,161	1983	2,202,084
AUGUST	2,619,138	2,929,069	3,215,891	2,158,243	2,588,089	3,044,966	1984	2,077,328
SEPTEMBER	2,494,287	2,678,312	2,761,297	2,370,071	2,459,879	2,814,694	1985	2,041,761
OCTOBER	1,816,309	1,786,327	2,053,569	1,440,836	1,339,430	1,546,996	1986	2,448,842
NOVEMBER	1,107,138	1,139,791	1,194,828	1,135,276	1,026,190	1,079,446	1987	2,392,992
DECEMBER	898,572	919,619	999,685	1,045,058	982,878	1,042,740	1988	2,617,253
Total of Monthly Average	21,971,329	21,309,728	23,032,891	20,156,096	22,728,073	21,952,081	1989	2,452,398
Annual Monthly Average	1,830,944	1,775,811	1,919,408	1,679,675	1,894,006	1,829,340	1990	2,274,213
							1991	2,600,497
							1992	2,468,108
							1993	2,706,996
							1994	2,772,865
							1995	2,599,979
							1996	2,718,012
JANUARY	1,044,009	1,161,771	1,102,644	1,079,783	932,600	959,158	1997	2,778,802
FEBRUARY	1,016,581	1,246,955	1,087,932	1,050,626	895,293		1998	2,764,985
MARCH	1,308,317	1,207,604	1,115,113	1,068,667	1,022,006		1999	2,686,897
APRIL	1,868,792	1,841,144	1,840,332	1,899,967	1,810,903		2000	2,870,918
MAY	2,824,709	1,951,034	2,419,403	2,109,724	2,447,238		2001	2,613,727
JUNE	3,329,929	2,685,689	2,837,504	2,374,146	2,759,970		2002	2,545,514
JULY	2,816,800	3,227,453	2,696,154	2,432,048	2,593,624		2003	2,294,070
AUGUST	3,048,754	3,049,651	2,656,857	2,432,048	2,643,560		2004	1,936,373
SEPTEMBER	2,427,889	2,656,326	2,506,060	2,126,370	2,452,890		2005	2,050,567
OCTOBER	1,920,007	1,811,689	1,872,821	1,637,142	1,907,575		2006	1,907,597
NOVEMBER	1,185,766	1,246,012	1,115,090	970,307	925,572		2007	1,819,832
DECEMBER	1,090,004	1,077,914	1,094,785	858,878	891,162		2008	1,825,493
Total of Monthly Average	23,881,557	23,163,242	22,344,695	20,039,706	21,282,393	959,158	2009	1,742,560
Annual Monthly Average	1,990,130	1,930,270	1,862,058	1,669,976	1,773,533	79,930	2010	1,834,444
							2011	2,014,490
							2012	1,679,675
							2013	1,897,788



City of La Junta
Electric Department
P.O. Box 489 ~ 601 Colorado Avenue
La Junta, Colorado 81050

**January 2025
Report**

In addition to daily reads, disconnects, and maintenance, the crew performed these additional tasks:

- The crew has been working on a street light pole on Highway 50 that was hit by a vehicle.
- Maintenance is being performed on the high- voltage air switches on the distribution line.
- Vehicle and building maintenance is always a priority for the Electric Department.
- A bad arrestor was replaced on the air base breaker #8 in the Industrial Park.
- A switch was replaced on a high- voltage capacitor bank.
- The crew worked on a pad mount transformer at Case del Sol for the new housing units.

SOLAR Accounts

The total kWh returned to the system was 8,555 kWh from 40 customers. A total of \$445 was rebated at the avoided cost.

There are currently 38 residential and 2 commercial solar customers.

System Update

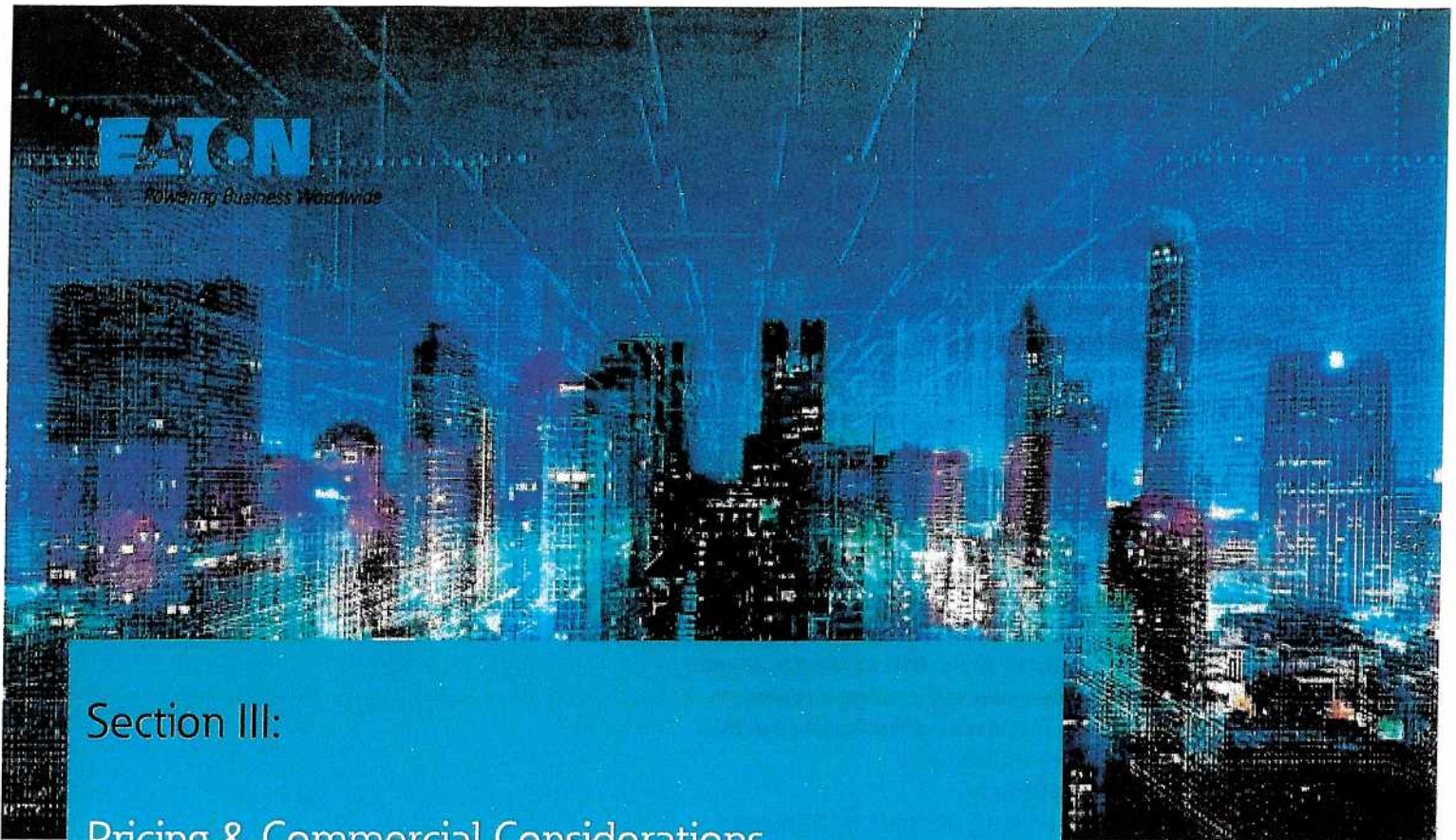
Transmission Breaker Replacement at LP Substation

- Need to replace two 1960's breakers to insure substation transmission protection. The current equipment is leaking and is at the end of its service life. The proposal is attached.
- A Budget Amendment in the amount of \$683,151 from retained earnings is recommended.

2025

ARPA/City of La Junta Scholarship

- Paula will send notice to La Junta High School with the rules and requirements.



Section III:

Pricing & Commercial Considerations

Section III: Pricing & Commercial Considerations

Pricing

Pricing for the project will be as follows. All pricing is **Distributor Net**.

Base Price: **\$683,151.00**

All pricing is contingent on terms and conditions contained and referenced in this proposal. Pricing includes only the items specifically listed or referenced in this proposal and assumes a lump sum purchase of the items included in the base scope of work.

Please direct all purchase orders referencing our proposal number to the Eaton Corporation sales engineer listed on the coversheet. To prevent delays, all purchase orders must reference the proposal number, terms & conditions, and progress payment schedules included in this proposal.

Taxes, Permits, Fees, and Bonds

Pricing does **not** include any taxes, permits, or bid bond fees. If these are required, they will be billed separately. All work assumes continuous access to the site during standard time hours unless otherwise noted in the scope of work above. Delays or overtime hours required will be billed separately. Pricing assumes mutual agreed upon terms and conditions between both parties.

Terms and Conditions

Any order arising out of this offer will be governed by the terms and conditions found in Eaton Selling Policy 25-000 dated 9/1/2021.

Milestone Payments

Payment terms are net 30-days and an initial payment upon receipt of purchase order may be requested. Progress payments will be required and will be based upon the following schedule

Payment Milestones

- 10% - Receipt of Purchase Order & Signed Contract
- 20% - Equipment Released to Manufacturing
- 10% - 30% Engineering Package Approval
- 10% - 100% Engineering Package Approval
- 20% - Equipment Delivery
- 5% - Site Mobilization
- 15% - Above-Grade Construction Complete
- 5% - Testing and Commissioning Complete
- 5% - Final Documentation

Warranty & Equipment Cancellation Schedule

Eaton's products are warranted for a period of (12) months from the date of installation or eighteen (18) months from the date of shipment, whichever occurs first. Electrical apparatus shall carry the manufacturers' pass-through warranty only. Additional warranties or extensions including in and out fees may be negotiated and performed for an additional fee. This warranty does not cover any acts of God, or damage caused by misuse, abuse, vandalism, or neglect. All warranties are governed by the Eaton selling policy 25-000. Order terminations or cancellations shall be governed by Eaton Selling Policy 25-000.

Testing & Commissioning Scope of Services

Site Acceptance Testing (SAT) & Commissioning

Eaton has included testing on all the equipment provided as part of this project. Eaton's testing will be completed per Eaton standards unless otherwise noted. Specific tests will be provided as part of the overall project submittals, but a testing procedure typically occurs as shown below.

- Perform pre-commissioning checks of the new breakers.
- Perform site acceptance testing on new Eaton provided equipment in accordance with Eaton Standard Guidelines.
- Commissioning: Equipment is energized and functionally tested to verify the electrical system is performing in accordance with the design professional's plans and specs.

A comprehensive engineering report including findings, test data, and recommendations will be furnished after completion of work.

Site Acceptance Testing and Commissioning Team

District Operations Center – Testing, Commissioning & Support

The EESS District Operations Center (DOC) will be responsible for successfully executing the commissioning and testing phases of this project. This office can also be responsible for providing continued support to the City of La Junta throughout the life of the equipment.

EESS Littleton District Operations Center
8022 SouthPark Cir
Littleton, CO 80120

Project Schedule

Project Duration

A detailed preliminary schedule with critical path items is included in the attachments section of this proposal. A total project duration of approximately **131-134** weeks is expected. On-site work is anticipated to take approximately **1-2** weeks.

Project Reports and Meetings

Eaton understands that proper communication with the customer is crucial to a successful project. Updates will include conference calls with interested parties and document updates. As-built drawings will be tracked and recorded on site in a real-time fashion. Eaton will also conduct all other project meetings (pre-construction, scheduling, kick-off, weekly progress, etc.) as needed for a successful project. Schedule updates will be provided for the duration of the project on a weekly basis to keep all stakeholders informed.

Installation & Construction Scope of Services

Eaton will work with the customer to determine a construction schedule that suits their needs. Eaton will be providing a **Construction Manager (CM)** who will act as the **Site Safety Manager** for this project. Eaton will be your single point of contact on all matters relating to the project, including the items listed below

- Site specific safety and quality control plans
- Environmental, Health and Safety (EHS) documentation and reports as needed
- Daily safety pre-job checklist and tailgate safety meeting
- Perform safety audits and incident reports
- Oversee all subcontractor work onsite
- Coordinate rigging activities
- Coordinate LOTO plans
- Detailed project schedule
- Material inventory and receiving
 - Inspection of materials for damage
 - Compare packing slip for conformity
 - Compilation and submission of packing slips to main office on a weekly basis
- Review engineering design and verify constructability
 - Installation requirements
 - Construction staging
 - Review QA/QC requirements

Electrical Installation & Construction

Eaton will perform the following electrical construction activities:

- Demo the two existing vacuum sealed breakers.
- Furnish and install 2 – new SF6 breakers.
- Reuse the control and power cables to connect new SF6 breakers.
- Reuse the existing concrete pads and anchor the equipment into existing concrete pads.
- All rigging is included.

Project Management Scope of Services

Project Management and Subcontractor Management

Eaton will be providing the services of a **Project Manager (PM)** assigned to support the project for all management tasks during the duration of the project. Our project manager will have a support team to coordinate technical requirements for electrical construction and ensure a quality end product.

Project management for the project will include:

- Single point of contact for the project
- Project kick-off meeting
- Regular project update conference calls as needed
- Submittal coordination and review
- Construction and engineering oversight
- Site specific safety plan
- Detailed project schedule including outage activities

The Eaton Project Team will include:

- Eaton Project Manager
- Direct Support Staff
- Eaton Project Controls Engineer
- Eaton Safety Division Manager
- Eaton Electrical Technical Lead
- Eaton Construction Manager



Quality of Work

The collective experience and knowledge of our management team ensures our customers' quality requirements and applicable regulatory requirements are met while boosting customer satisfaction and achieving superior performance. Our management team continually reviews, monitors, and ensures the implementation of each of the following eight quality management principles:

- Customer focus
- Leadership
- Employee involvement
- Process approach
- System approach to management
- Continual improvement
- Factual approach to decision making
- Mutually beneficial supplier relationships

Equipment & Material Procurement

All Equipment includes FOB Destination.

- **Item 1: Qty 2: 72.5.5 kV SF6 Breaker**

72.5PM40-12SD, Item 1

Maximum Voltage	72.5.5 kV
Interrupting Current	40 kA
Continuous Current	1200 A
Type of Operation	Gang Operation
Breaker Mechanism Type	FSA-1, Spring-Spring
Interrupting Time	3 Cycles
LIWL	350kV @ 3300ft
X/R Ratio	17
Mechanical Endurance	M2
Close and latching current	104 kA
Bushing	Gray Composite minimum 72.5" Creep
Ambient Temperature	-40°C to +40°C without tank heaters
CT 6-4-2 Position 2	(3) MR 1200:5 MR C800 TRF=2.0
CT 6-4-2 Position 1	(3) MR 1200:5 MR C800 TRF=2.0
CT 5-3-1 Position 1	(3) MR 1200:5 MR C800 TRF=2.0
CT 5-3-1 Position 2	(3) MR 1200:5 MR C800 TRF=2.0
Control Voltage	One close and two trip coils will operate at 125 VDC
Cabinet Heater Voltage	120 VAC
Motor Voltage	120 VAC / 125 VDC (AC/DC transfer circuit)
Duty Cycle	O-0.3s-CO-15s-CO/ O-0.3s-CO-3min-CO as per IEEE C37.04.
Control Cabinet	NEMA 4 painted mild steel ANSI #70
Seismic Qualification	IEEE 693-2018 - High

Item 2: Tools and Accessories

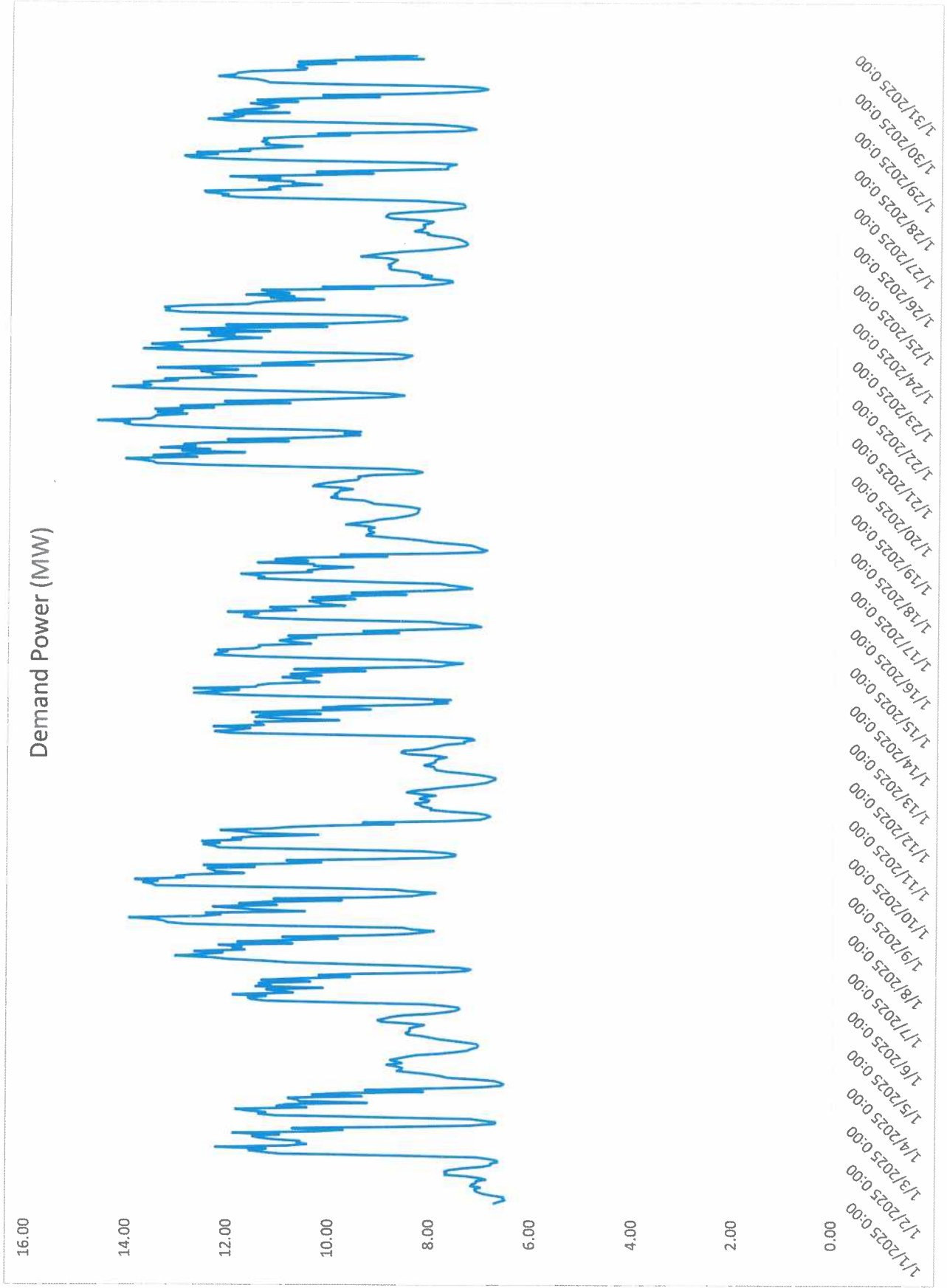
One gas sample kit, one SF6 gas fill kit, including hose and regulator assembly, one density monitor setpoint check tool, and one travel transducer bracket without transducer (transducer in customer's scope).

Item 3: SF6 Gas

SF6 gas for field filling to rated pressure

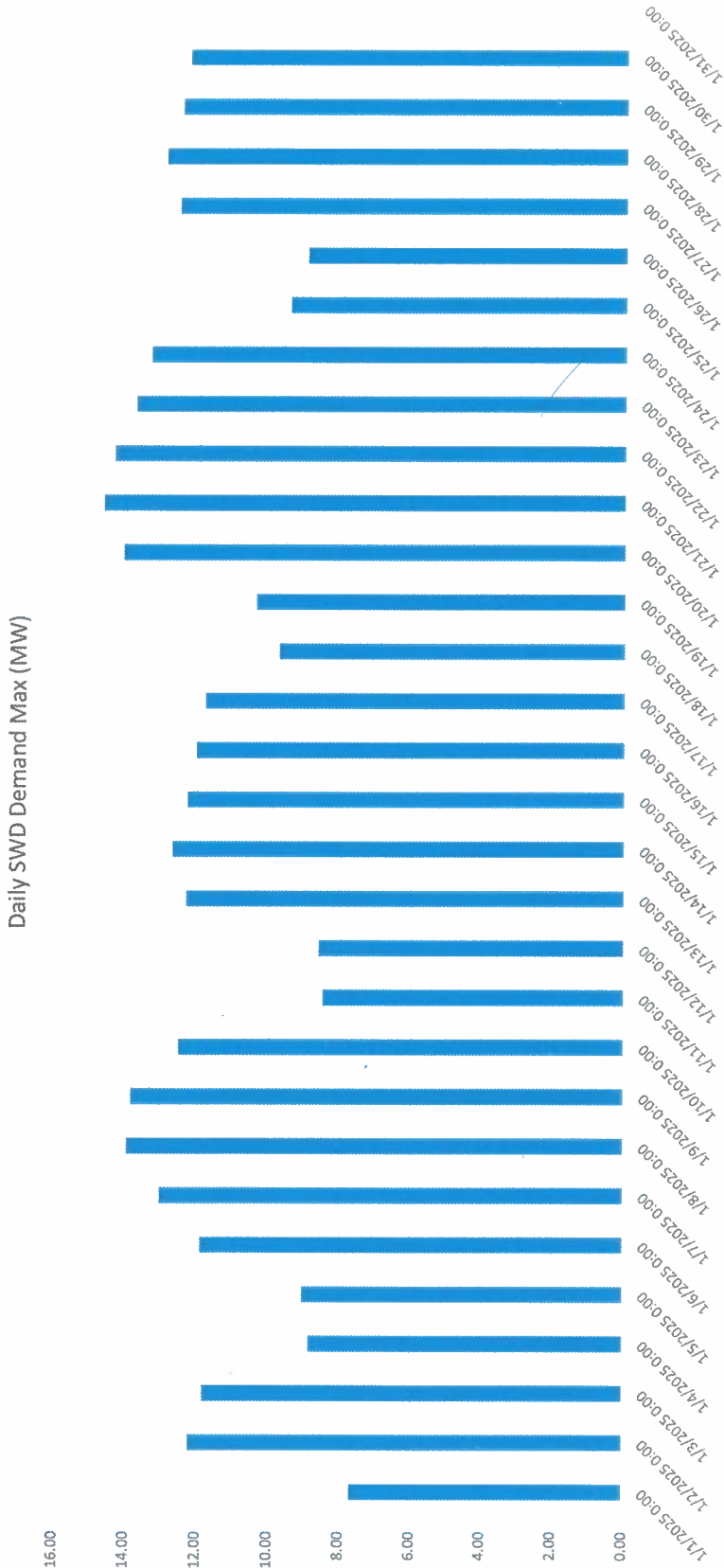
Additional details on the equipment being provided can be found in the equipment cutsheets appendix of this proposal. Note that equipment cutsheets shown in the appendix section may contain catalog pages and/or operation & maintenance manuals which depict certain options not being provided as part of this project.

La Junta Energy and Demand Report

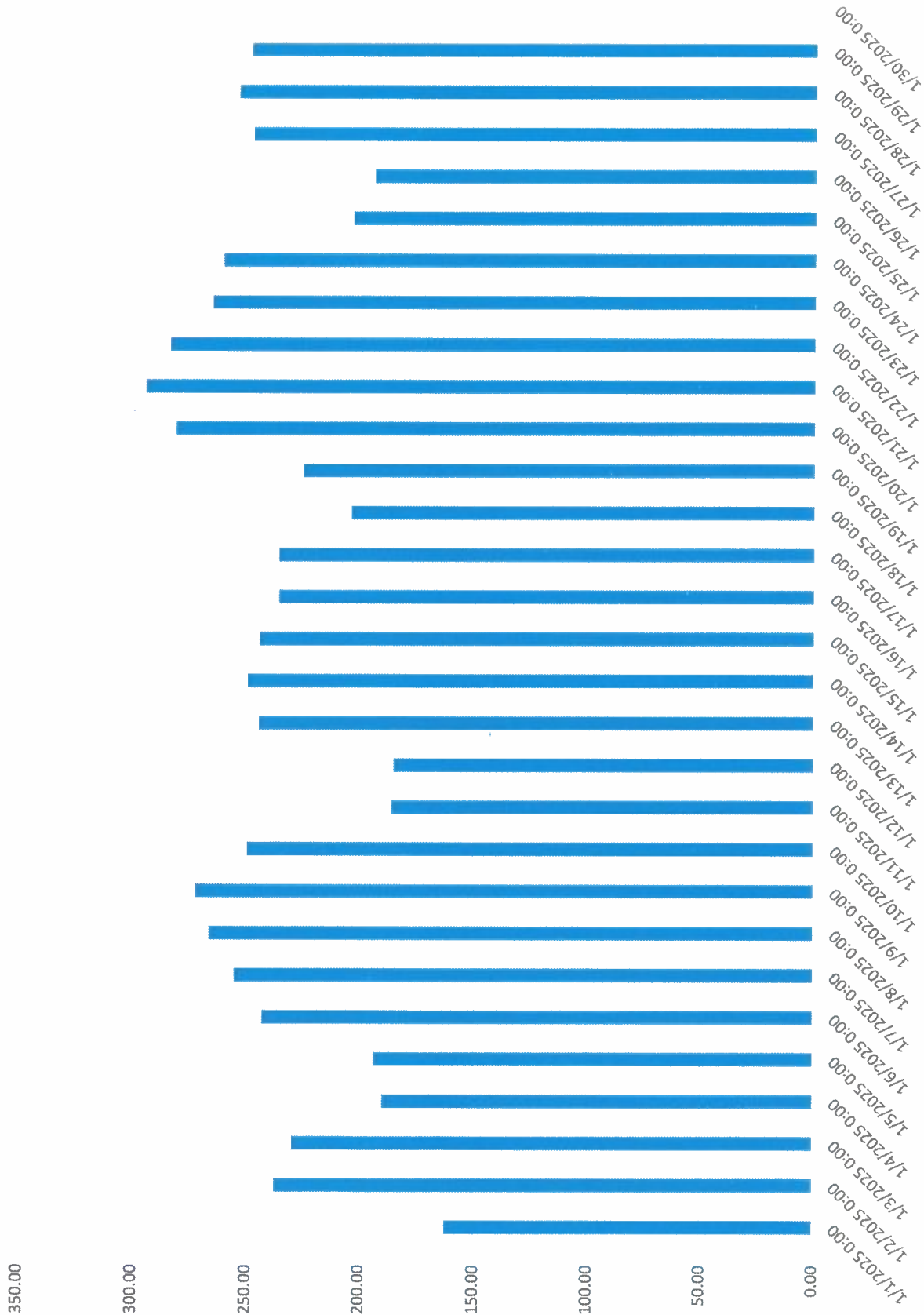


La Junta Monthly Energy and Demand Report January, 2025

Demand Statistics			
Item Name	Max	Time of Max	Time of Min
ION MW Demand	14.64	1/21/2025 11:30	1/1/2025 2:30



Daily Energy Consumption (MWh)

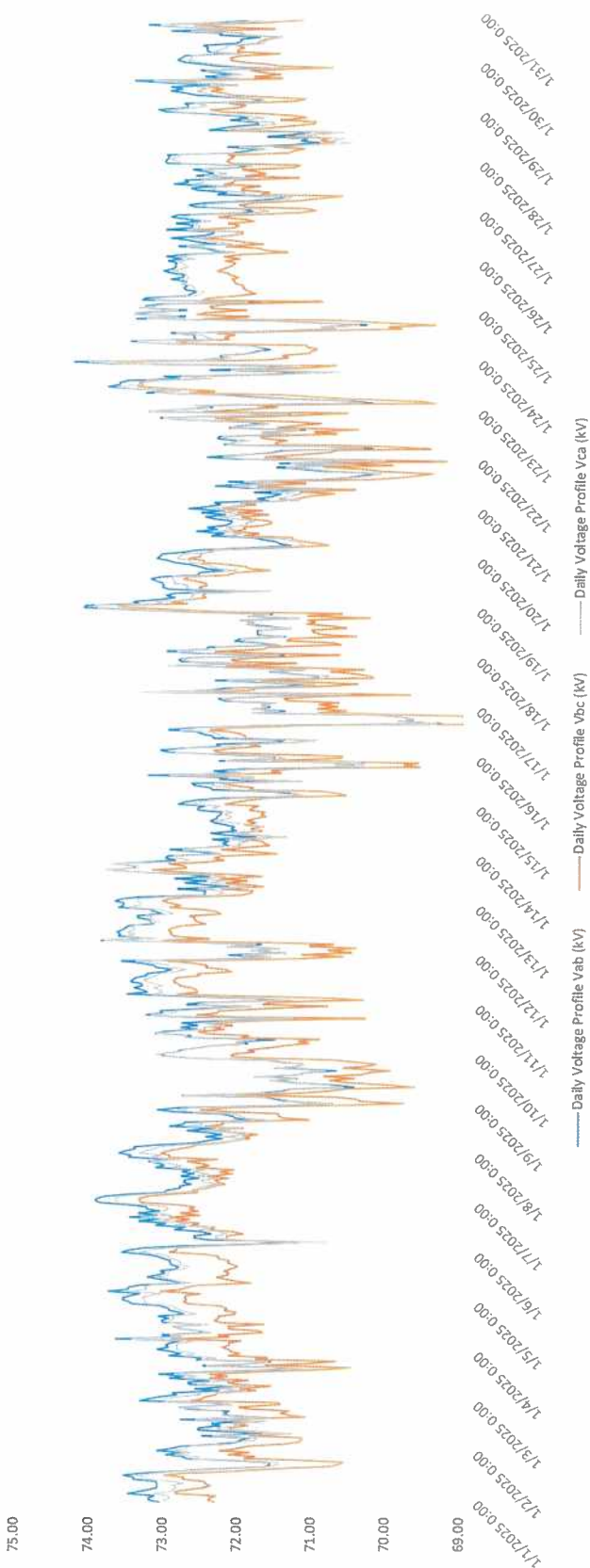


La Junta Monthly Energy and Demand Report

January, 2025

Daily Voltage Profile Statistics				
Item Name	Max	Time of Max	Min	Time of Min
ION VAB	74.26	1/24/2025 0:30	69.27	1/16/2025 17:30
ION VBC	73.75	1/24/2025 0:30	68.41	1/16/2025 17:30
ION VCA	74.05	1/24/2025 0:30	69.35	1/16/2025 17:30

Daily Voltage Profile (kV)



La Junta Municipal Utilities

1/31/2025

TO: ARKANSAS RIVER POWER AUTHORITY

Generation Fee \$0.0044 per kwh generated:	0	\$0.00
Fuel fee \$2.23 per gallon diesel:	0	\$0.00
	Total:	\$0.00

Estimated kW Demand 14,643 Estimated kWh 7,340,440

La Junta Municipal Light Plant

Monthly Report

MONTH/YEAR JAN 2025

DATA FROM ION METER MONTHLY SCREEN

ION SWD Peak Demand: 14643 Date: 1-21-25 Time: 11:08pm

ION SWD Min Demand: 6485 Date: 1-1-25 Time: 2:07pm

ION KWH NET: 7340440

DATA FROM PLANT CONSUMPTION METER SCREEN AND PREVIOUS MONTH REPORT

	CURRENT	-	PREVIOUS	=	TOTAL
METER 1 KWH READING:	<u>341541</u>		<u>336242</u>		<u>5299</u>
METER 2 KWH READING:	<u>0</u>		<u>0</u>		<u>0</u>
METER 3 KWH READING:	<u>386949</u>		<u>375012</u>		<u>11937</u>
PLANT USAGE TOTAL:					<u>17236</u>

FAX COPY TO GINGER

FILE IN MONTHLY REPORT BOOK

POWER PURCHASE FROM ARPA & ELECTRIC COST ADJUSTMENT

TOTAL SYSTEM KWH						ARPA SYSTEM DEMAND IN KW					
MONTH	2022	2023	2024	2025		MONTH	2022	2023	2024	2025	
JAN.	6,703,138	6,935,357	7,225,221	7,340,440		JAN.	13369	14,566	15,410	14,643	
FEB.	6,097,119	6,225,931	6,110,860			FEB.	14377	14,024	12,839		
MAR.	6,251,302	6,438,367	6,264,049			MAR.	13028	12,739	12,676		
APR.	5,615,592	5,778,686	6,093,472			APR.	12235	12,575	13,419		
MAY	6,330,071	6,374,124	6,519,663			MAY	16191	14,150	15,775		
JUN.	7,547,337	6,543,361	8,461,587			JUN.	18005	17,275	20,311		
JUL.	8,748,814	8,468,800	9,037,095			JUL.	19454	20,020	20,878		
AUG.	8,580,511	8,807,034	9,144,176			AUG.	19656	19,789	20,538		
SEP.	7,148,695	7,047,960	7,153,471			SEP.	18094	18,598	18,194		
OCT.	6,054,662	6,460,893	6,405,123			OCT.	12537	14,743	14,540		
NOV.	6,162,176	6,174,024	6,235,843			NOV.	12625	13,167	13,419		
DEC.	6,664,825	6,550,780	6,396,933			DEC.	13495	13,595	13,633		
	81,904,242	81,805,317	85,047,493	7,340,440			183,066	185,241	191,632		
ELECTRIC COST ADJUSTMENT PER KWH											
MONTH	2022	2023	2024	2025							
JAN.	0.0443296	0.0448092	0.0449428								
FEB.	0.0463651	0.0457843	0.0448742								
MAR.	0.044582	0.0439096	0.0441258								
APR.	0.0453687	0.0452284	0.0452925								
MAY	0.0472119	0.0452418	0.0463112								
JUN.	0.0463289	0.04781	0.0457255								
JUL.	0.0447391	0.0457028	0.0453713								
AUG.	0.0455374	0.0449125	0.0449007								
SEP.	0.0471618	0.0476422	0.0471484								
OCT.	0.0448514	0.0462336	0.0459023								
NOV.	0.0440813	0.0445895	0.0445059								
DEC.	0.0439199	0.043537	0.0448015								
AVERAGE	0.0453731	0.0454501	0.0453252	#DIV/0!							



ARPA Headquarters
P O Box 70
Lamar, Colorado 81052
Phone: (719) 336-3496
Fax: (719) 336-5966
E-mail: rrigel@arpapower.org

INVOICE

January 15, 2025

STATEMENT: LA JUNTA MUNICIPAL UTILITIES

POWER SALES FOR THE MONTH OF :

December

ENERGY	6,396,933 kWh x	0.08836	=	\$565,233.00
DEMAND	Date: 12/10/2024 Hour: 1100 13,633 kW x	5.49000	=	\$74,845.17
SUBTRANSMISSION	0 kWh x	-	=	\$0.00
RGR Generation, Avoided Cost Credit	9,735 kWh x	0.05291	=	(\$515.08)
Debt Service Adder (December)	6,396,933 kWh x	0.00825	=	\$52,774.70
Energy Cost Adj (November)	6,235,843 kWh x	-	=	\$0.00
Return of Reserves (November)	6,235,843 kWh x	\$0.00848	=	(\$52,879.95)
TOTAL				\$639,457.84

As Metered	6,413,604
Less SECPA Headquarters	(26,406)
Gross Generation	0
RGR Generation, Avoided Cost	9,735
RGR Generation, PPA	0
Less Station Service	0
TOTAL kWhs	6,396,933

	2024	2023
Demand	13,633	13,595
Energy	6,396,933	6,524,224

The Avoided Cost Rate for December-24 \$0.05291 /kWh

Statements shall be due and payable to the Authority within ten (10) days after the statement is received.

ARPA Member Municipalities: Holly 1 La Junta 1 Lamar 1 Las Animas 1 Springfield 1 Trinidad

City of La Junta

Electric Fuel Cost Adjustment

1/15/2025

Date Completed: 1/16/2025

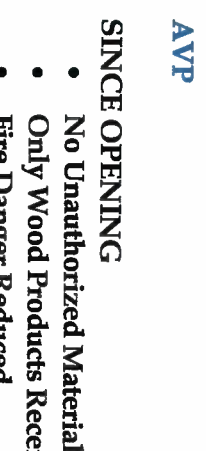
Enter ARPA Invoice data in shaded area only			
For Billing Month starting:	December	Rates	
Energy in KWH	6,396,933	\$ 0.0884	\$ 565,233.00
Demand in KW	13,633	\$ 5.49	\$ 74,845.17
SubTransmission charge	\$ -	\$ -	
SECPA Headquarters True-up from Nov. 2023	0	\$ 0.09	\$ -
Transtion dollar charge (RGR Generation)	9735	\$ 0.05	\$ (515.08)
Debt Service Adder charge	6,396,933	\$ 0.008250	\$ 52,774.70
Energy Cost Adjustment KWH	6,235,843	\$ -	0
Total Energy Cost From ARPA			\$ 692,337.79
Return of Reserve dollar amount	6,235,843	\$ 0.008480	\$ 52,879.95
Total Energy cost for ECA calc			\$ 639,457.84
Credit dollar amount	\$ -	\$ -	0
Pre-Payment credit dollar amount	\$ -	\$ -	0
Total Amount Due ARPA from La Junta			\$ 639,457.84

Total KWH	6,396,933
Less Line and Transformer Loss (KWH * 3%)	191,908
Less Street Light Usage	103,413
Total Energy Available to Customers	6,101,612
Total Energy Cost / Total Energy Available	\$ 0.104801459
Less Base dollar amount	\$ 0.060000000
City of La Junta's ECA	\$ 0.0448015

La Junta Industrial Park Tree Dump ~ 2025 Usage

There Is No Charge

- No Unauthorized Material Dumped
- Only Wood Products Received
- Fire Danger Reduced



Total	Total Fees Collected
58	
0	
5	\$100.00
2	\$40.00
21	
86	



Below is the January 2025 supplemental information regarding the sanitation department.

CUSTOMER INFORMATION

CUSTOMERS	2025	2024	+/-	PERCENT CHANGE
RESIDENTIAL	2,788	2,796	(8)	-0.29%
COMMERCIAL	432	430	2	0.46%
INDUSTRIAL	10	10	0	0.00%
MUNICIPAL	29	28	1	3.45%
	3,259	3,264		

LANDFILL

TONS	2025	2025	2024	2024		
	January	YTD	January	YTD	+/-	% CHANGE
OTERO COUNTY LANDFILL	427.83	427.83	448.62	448.62	(20.79)	
SOUTHEAST RECYCLING	36.20	16.65	16.65	16.65	19.55	54.01%
CLEAN VALLEY - CURBSIDE	3.04	3.04	3.16	3.16	(0.12)	-3.95%
CLEAN VALLEY - TRAILER	1.68	1.68	3.08	3.09	(1.40)	-83.33%
	468.75	449.20	471.51	471.52		

TONNAGE

OPEN TOP	21.68
COMPACTOR	3.78
RESIDENTIAL	202.97
COMMERICAL	120.66
ROLL OFFS	<u>75.37</u>
	424.46

OTHER INCOME

ITEM	2025	2024	2025	2024	+/-	PERCENT CHANGE
	January	January	YTD	YTD		
SPECIAL PICK-UP	2	0	2	0	2	100.00%
40-YD BOXES	26	20	26	20	6	23.08%
20-YD BOXES	10	11	10	11	-1	-10.00%
OVERAGES	9	5	9	5	4	44.44%
COMPACTOR	5	4	5	4	1.00	20.00%
TRX STATION (OPEN BOX)	21.67	20.45	21.67	20.45	1.22	5.63%
TRX STATION (COMPACTOR)	3.78	11.28	3.78	11.28	-8	-198.41%
TOTE REPLACEMENT	5	6	5	6	-1	-20.00%