



AGENDA

REGULAR MEETING
CERTIFIED LOCAL GOVERNMENT
La Junta, Colorado
April 14, 2025
Council Chambers

CALL TO ORDER

ROLL CALL (City Clerk)

Board Members P/A

Supervisors

Others

Bennett
Madrid
Mason
Monroy

CITIZEN PARTICIPATION

MINUTES OF PREVIOUS MEETING (Chair)

Regular Meeting January 13, 2025

FINANCIAL STATEMENTS (Treasurer)

3rd Quarter 2025

UNFINISHED BUSINESS

A. East La Junta Survey Project (Information)

NEW BUSINESS

A. Board Vacancy Interviews

1. Nickolas Burdick
2. Erika Lively

B. Revised Bylaws (Chair) (Action)

C. Director Comments

1. Quadrennial Evaluation (July 14, 2025)
2. May is Archaeology & Historic Preservation Month
3. Google Groups or Drop Box
4. Work with Otero County CLG

D. Governing Body Comments

E. Next Scheduled Meetings

1. May 12 (Work Session)
2. June 9 (Work Session)
3. July 14 (Regular Meeting)

ADJOURN

LA JUNTA CERTIFIED LOCAL GOVERNMENT

CALL TO ORDER: The Certified Local Government Board held a regular meeting on Monday, January 13, 2025 at 4:03 p.m. in the Council Chambers. The meeting was called to order by Chairperson Nancy Bennett.

Board Members Present	Absent
Nancy Bennett Toni Madrid Ben Mason	Erin Monroy

**Subject to approval at the
April 14, 2025
Cert Local Gov't Meeting**

Also present: Cristian Estrada, Deputy City Clerk/CLG Secretary
Aimee Hill, CLG Director
Erika Lively, La Junta

CITIZEN PARTICIPATION: There was no citizen participation.

MINUTES: October 24, 2024

Chairperson Bennett asked if there were any corrections or additions to be made to the October 24, 2024 minutes. Hearing no corrections or additions, a motion was made.

MOTION THAT THE OCTOBER 24, 2024 CLG REGULAR MINUTES BE ACCEPTED AS PUBLISHED: MADRID

SECOND: MASON

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously (Monroy absent)

FINANCIAL STATEMENTS: Director Aimee Hill informed the committee that there is currently no treasurer. It is dependent on the board to decide whom will be the next treasurer, or to have the Secretary and Treasurer. The board agreed to combine both positions.

MOTION THAT THE TREASURER POSITION BE COMBINED WITH THE SECRETARY POSITION AND TO HAVE CRISTIAN ESTRADA FULFILL THE ROLE OF SECRETARY/TREASURER: MADRID

SECOND: MASON

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously (Monroy absent)

The financial statement for CLG is as follows:

Balance Forward	+\$7,000.00
2025 New Balance	+\$7,000.00
Saving Places	-\$ 600.00
Survey Cash Match	-\$ 5019.00
<u>La Junta Rotary</u>	<u>-\$1,210.00</u>

LA JUNTA CERTIFIED LOCAL GOVERNMENT

Balance \$ 7,171.00

UNFINISHED BUSINESS:

A. East La Junta Survey Project (information):

1. Director Hill stated that she has not heard much from the representatives for the East La Junta Survey project. They have in fact, however, sent through the first invoice for work that has been completed.

NEW BUSINESS:

A. Officers:

1. Chairman – Ben Mason was nominated for Chairman of the CLG. Mason inquired what the Chairman position entailed?
 - a. Director Hill: We get together to discuss agenda items, as well as plan dates for work sessions, now that CLG only meets officially once a quarter. The Chairman would also hold the Director accountable. Currently, it is not a work-heavy position and most of the duties can be fulfilled as a group.

MOTION THAT THE CHAIRMAN POSITION BE FULFILLED BY BEN MASON:
BENNETT

SECOND: MADRID

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously (Monroy absent)

2. Vice Chairman – Toni Madrid was nominated for the Vice Chairman position of the CLG.

MOTION THAT THE VICE CHAIRMAN POSITION BE FULFILLED BY TONI MADRID:
BENNETT

SECOND: MASON

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously (Monroy absent)

B. Director Comments:

- a. Board Vacancy - With the new schedule for the CLG meetings, I anticipate that the meetings will run shorter since we are scheduling work sessions on the months that there is no meeting. We currently do have a vacancy and Melanie Scofield, City Clerk, will be managing the post of the available CLG board position. We are only required to have five (5) members of our board; if we would like to visit adding more members, we can at the next meeting or work session.
- b. Saving Places – Ben Mason and I are registered for the Saturday camp. Toni Madrid has received communication emails from the representatives of the Saving Places conference. There should be emails and communication going out to register, however, we do not need to worry about registering, as I have already done the registration process. The training videos will be provided via email, and I am trying to see if we can run the videos here, so we can complete the Saving

LA JUNTA CERTIFIED LOCAL GOVERNMENT

A. Governing Body Comments:

- a.** Toni Madrid mentioned that she has been contacted by Otero County CLG. They would like to work together with La Junta CLG to further historical preservation of buildings within the City of La Junta. Director Hill mentioned that she will reach out to the county to gather more information, and whether it would be possible to conduct occasional business together.
- b.** Ben Mason inquired about the next meetings and times. Is it possible to add the new meeting dates and times to the minutes or agenda, just to be informed for future meetings?
 - i.** Nancy Bennett spoke with Cristian Estrada about adding the next meeting times to the end of each agenda.

There being no further business, the meeting was adjourned at 4:38 p.m.

Cristian Estrada, Deputy City Clerk

Nancy Bennett, Chairperson

Melanie Scofield

Subject: FW: Letter of Interest

From: nickolas burdick
Sent: Thursday, February 27, 2025 4:54 PM
To: Melanie Scofield <melanie.scofield@lajuntacolorado.org>
Subject: Re: Letter of Interest

Letter of Interest: Certified Local Government Board

Dear Considerators,

I'd be honored to serve on your board. I've always enjoyed architecture and the wonder inspired by remnants. It can be hard to find old buildings in the city, but I remember the graveyards of Cleveland so vividly. I was homeschooled for around a year in second grade and we visited many revolutionary and civil war battle sites and fortifications. Colonial Williamsburg was such fun. I was particularly impressed with the star shaped fort Ticonderoga (we lived on lake champlain for a year) and I made a scale model out of cardboard and textured with clay. It stirred emotions in me to be able to see a piece of history, something that without it we might not recognize the world that would have grown. We have a responsibility to preserve the stories and the efforts of our ancestors; and I feel I'm ready for a more structured part in that.

I've worked construction, restoration, landscaping, hardscaping, green retrofitting and that background can help me to intuit cost ranges, or understand which repairs should be prioritized. I helped repaint the church next door last year. We've got so many wonderful structures here, I'm sure we could use another hand in keeping them as best we can. My dad was a carpenter who renovated in his own time. I just bought my first home here in town recently and have my own repairs to perform. As such I'm invested in the community and care about property values and community wellbeing. People have been so warm and welcoming and I just want to do my part to elevate my community. I have plenty of free time to serve and even to research local sites or regulations to get up to speed.

I'm most experienced with computers, if we want to create surveys or databases, ads or webpages I could help with that, or getting sites networked. I do not have a truck to haul materials, but I have a car and can get out to sites as needed. As I get a better idea of the particular responsibilities here I'm sure I'll have more relevant skills. I hope we get a chance to work together, thank you for your time.

Nickolas Burdick

To: Certified Local Government / CLG

Re: Interest to join the board of the Certified Local Government in the City of La Junta

Date: February 27, 2025

My name is Erika Lively.

The paternal side of my family hails from Otero County. The family entered the Arkansas Valley between 1911 and 1915, staking a homestead claim on the prairie in Manzanola. Eventually my grandmother, and a great uncle and a great aunt moved off the prairie and into the city of La Junta. My father grew up in La Junta and as a child I visited the region. I was born in New York, grew up in the Hudson River Valley and have resided in New York City, Brooklyn specifically, for over 25 years. Upon the death of my father, a sibling and I inherited his childhood home. In the past the home has been a rental. For the last 6 years I have made yearly visits to care for the house, visit family members who reside in Otero County, work on family history, and to see how it feels to live in a smaller city.

While in La Junta it has become a habit to attend most of the city meetings from the CLG, Urban Renewal, City Council and occasionally the Tourism Board. The La Junta community has been welcoming. What better way to know a place than to see how it functions. This can be accomplished through engagement and contribution.

I am interested in loads of things but in this instance it is the community, and how the city works with its residents to preserve, protect and reveal the value of the Arkansas Valley's varied history. By revealing the past and while working to preserve and protect the present, great things can be accomplished for the future. Nothing comes easily yet by embracing change, and not pushing the hard questions aside, by fortifying the existing historical value of Otero County and its community, this can be achieved.

I have had numerous life experiences that I believe would contribute to the Colorado Local Governments mission relating to history and preservation. Volunteering with a National Historic site, working at a museum, marketing, advertising, community engagement, production work, Entrepreneurship, historical research and a college certification in Archival research.

I believe that having an interest in contributing to one's surroundings and listening to the community through engagement is imperative to historical preservation. I believe that I can help to accomplish this.

I am still traveling to and from New York as I make transitional decisions. I know that meeting attendance is essential. Being fully transparent, if I were not able to attend the meetings in person I can commit to attending the meetings via a phone call or Zoom. Thank you for your consideration.

Archaeology and Historic Preservation Month May 2025

Resources for Local Governments:

- [History Colorado – Archaeology and Historic Preservation Month website](#)
- [National Trust for Historic Preservation – Preservation Month Toolkit](#)
- [CLG Training Portal – Public Outreach & Education](#)
- [NAPC – Messaging Guide for Local Preservation Programs](#)

Celebrate

- Awards banquets
- Preservation galas
- Plaque ceremonies
- Highlight preservation successes
- Celebrate individuals and organizations that contribute to preservation in your community
- Declare May your local Preservation Month with your elected officials
- Create “preservation success” window clings to display on successful rehabilitation projects

Publicize

- Publicize your events
- Submit events to [History Colorado's AHPM Calendar](#)
- Distribute information on preservation incentives
- Use social media, newsletters, and local media to celebrate Archaeology and Historic Preservation Month
- Create brochures, flyers, walking tour guides, coloring books, sidewalk decals, coasters, and other outreach materials
- Design an Archaeology and Historic Preservation Month poster to display around your local area

Host

- Walking/Bus/Bike tours and historic property tours
- Building and farm/ranch tours
- Scavenger hunts
- Trivia contests
- Coloring contests
- Cook offs from a locally published cookbook or highlighting local delicacies
- Webinars on architectural styles
- Local history talks
- History brown bags/Lunch-and-Learns
- Silent auctions to raise funds for preservation programs
- Community memory, oral history, or map pinning events

Collaborate

- Join with other local commissions, non-profits, educational institutions, and elected officials to celebrate history and preservation in your community
- Work with your local museum or historical society on special exhibits and open days
- Team up with local organizations for volunteer clean-up days
- Schedule a joint work session with your elected officials to talk about preservation priorities
- Plan a “Coffee with Commission Members” morning to get feedback from your local community members
- Work with local schools on student history projects

Don't forget to add your event to [History Colorado's AHPM Event Calendar](#), and [find other events](#) that you can attend around the state!

Archaeology and Historic Preservation Month May 2025

Certified Local Governments – Past Public Outreach Projects and Events

Proclamation for Preservation Month or Presentation to Elected Officials
Alamosa, Colorado Springs

Local Newspaper/Magazine Articles
Alamosa, Park County

Designation or Dedication Event
Alamosa, Aurora, Elizabeth, Fort Morgan, Louisville

Historic Property Tours
Aspen, Aurora, Fort Collins, Fort Lupton, Greeley

Awards Program
Aspen, Berthoud, Boulder, Boulder County, Brighton, Durango, Gunnison County, Greeley, Fort Collins

Community Tours (Walking, Bike, Bus, etc.)
Aspen, Boulder, Breckenridge, Cañon City, Carbondale, Cortez, Denver, Elizabeth, Fort Collins, Fort Lupton, Crested Butte, Yuma, Lyons, Loveland, Westminster, Golden, Brush, Greeley

Brochures, Pamphlets, Post Cards, Newsletters, or FAQ Sheets
Aurora, Berthoud, Black Hawk, Carbondale, Cortez, Elizabeth, Trinidad, Brush, Minturn, Denver

Preservation Poster
Woodland Park

Coloring Books and Coloring/Art Contests
Aurora, Buena Vista, Alamosa

Community Meetings, Events, Open House, Brown-Bag Lunches/Lunch-and-Learns, and Coffee with Commission Members
Aurora, Brighton, Broomfield, Brush, Buena Vista, Cañon City, Central City, Colorado Springs, Crested Butte, Cripple Creek, Denver, Elizabeth, Erie, Florence, Fort Collins, Fort Morgan, Windsor, Park County, Montrose, Walsenburg, Leadville, Golden, Georgetown, Boulder, Alamosa, Loveland

Open Mic Event/Oral Histories
Yuma, Elizabeth

Historic Movie Event
Trinidad

Trivia Events
Greeley, Crested Butte, Lafayette

Citywide Cleanup Day
Black Hawk

Preservation Workshops
Black Hawk, Cañon City, Saguache

Webinars, Educational Videos, and Virtual Tours
Boulder, Breckenridge, Broomfield, Carbondale, Central City, Denver, Erie, Fort Collins, Lakewood

Scavenger Hunts
Broomfield, Castle Rock, Lakewood, Loveland, Alamosa

Business Outreach
Castle Rock

Sidewalk Decals
Castle Rock

School and Student Projects
Brighton, Cañon City

Podcasts
Cortez

Cooking Contest
Crested Butte

Coasters for Local Restaurants/Breweries
Berthoud, Loveland

Realtor Events
Denver